

Councillors Present: Mayor Churchill
Deputy Mayor Gordon
Councillor Arnold
Councillor Mackey
Councillor Blackwood Jr.
Councillor Whelan
Councillor Burry

Staff Present: Sandy Collins, Town Manager
Joanne Perry, Town Clerk

MINUTES

1. Moved by Councillor Blackwood Jr. and seconded by Councillor Mackey that the minutes of Regular Council Meeting held on May 7, 2024 be adopted as presented.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

MINUTES

2. Moved by Councillor Mackey and seconded by Deputy Mayor Gordon that the minutes of Human Resources Committee Meeting held on May 9, 2024 be adopted as presented.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

MINUTES

3. Moved by Councillor Arnold and seconded by Councillor Mackey that the minutes of Public Works Committee Meeting held on May 22, 2024 be adopted as presented.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

**PUBLIC WORKS
COMMITTEE
RECOMMENDATION
#1**

4. Moved by Councillor Arnold and seconded by Councillor Burry that the following recommendation #1 of the Public Works Committee held on May 22, 2024 be approved as follows:

Based on the cost of barriers/fencing for recreation grounds exceeding the amount of \$3000.00 budgeted, Public Works will install concrete “big foot” with posts (currently on hand), rope and reflective signage indicating “No Vehicular Traffic Beyond This Point.”

To be included on both sides.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

**PUBLIC WORKS
COMMITTEE
RECOMMENDATION
#2**

5. Moved by Councillor Arnold and seconded by Councillor Mackey that the following recommendation #2(b) of the Public Works Committee held on May 22, 2024 be approved as follows:

Water line - Leon Saunders 93-95 Main Street North

Council will run a new 3/4" water line and 4" sewer line from the main line on Main Street North along the inside of ditch running up Willowridge Road to the existing curbstops for Leon Saunders and Ron Rowsell.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Arnold declared conflict of interest on the next matter discussed and left the table.

MINUTES

6. Moved by Deputy Mayor Gordon and seconded by Councillor Blackwood Jr. that the Human Resources Committee minutes of May 23, 2024 be adopted as presented.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Arnold returned to table

Regular Council Meeting #145593-749 of The Glovertown Town Council held in Council Chambers on May 29 2024 at 7:30 PM.

**PERMIT - LEIGH ANN
HOUNSELL**

7. Moved by Councillor Arnold and seconded by Councillor Whelan that a permit be issued to Leigh Ann Hounsell to operate a baking and treats business from her dwelling at 20 Main Street North, as per application dated May 21, 2024. Zoned RMD, home based business discretionary. Permit is issued subject to advertising and necessary government approval.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

**PERMIT- CHRISTINE
VRABIC**

8. Moved by Councillor Arnold and seconded by Councillor Whelan that a permit be issued to Christine Vrabic to erect a fence and a shed at 11 Jolie Vue Drive; as per application dated May 22, 2024. Permit is issued subject to fence being a maximum of 8' high which is a variance of 2' from regulation.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

Regular Council Meeting #145593-749 of The Glovertown Town Council held in Council Chambers on May 29 2024 at 7:30 PM.

**PERMIT - VENTURE
CREDIT UNION**

9. Moved by Councillor Arnold and seconded by Councillor Whelan that a permit be issued to Venture Credit Union for extension to building located at 4 Station Road as per application dated May 22, 2024. Permit is issued subject to a minimum of 3' distance from boundary and Service NL approval.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

**PERMIT - TRAYTOWN
BUILDERS**

10. Moved by Councillor Arnold and seconded by Councillor Mackey that a permit be issued to Traytown Builders to extend TBL Specialties building at 79 Main Street South, as per “amended” application/plot plan dated April 19, 2024. Subject to Service NL approval.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

PERMIT - RYAN SMITH

11. Moved by Councillor Arnold and seconded by Councillor Mackey that a permit be issued to Ryan Smith to operate a mobile vehicle detailing business from his property at 7 Brookside Road. Home based business/personal service considered discretionary in a RMD zone; permit is issued subject to necessary advertising.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

PUBLIC WORKS COMMITTEE MEETING

12. It was a consensus that Public Works Committee meet on June 5, 2024 at 7:00 pm to review technical documents and RFP evaluation for proposed Fire Hall project.

Councillors Burry and Mackey declared conflict of interest on next matter discussed and left the table

APPROVAL TO BORROW- ROAD UPGRADING AND PAVING EAGLE LANDING PLACE AND ALEXANDER CRESCENT

13. Moved by Councillor Whelan and seconded by Deputy Mayor Gordon that the Town of Glovertown borrow from Venture Credit Union the sum of \$157,302.37 at a rate of 5.49% for a term of 60 months/5 years, amortization period of 180 months/ 15 years for the purpose of road upgrading and paving Eagle Landing Place and Alexander Crescent project #17-RNC-23-00009.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, E. Blackwood Jr. and P. Whelan.

Opposed: 0

Abstaining: 0

Motion Carried

Councillors Burry and Mackey returned to table

**APPROVAL TO
BORROW - NW
BROOK BRIDGE
REPLACEMENT**

14. Moved by Councillor Whelan and seconded by Deputy Mayor Gordon that the Town of Glovertown borrow from Venture Credit Union the sum of \$265,995.94 at a rate of 5.49% for a term of 60 months/5 years, amortization period of 180 months/ 15 years for the purpose of replacement of NW Brook Bridge project #17-RNC-22-00005.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

**ACCESSIBLE
PARKING
GLOVERTOWN
ARENA**

15. Moved by Councillor Mackey and seconded by Councillor Arnold that Council relocate the accessibility parking to the adjacent paved location.

In favour: Mayor D. Churchill, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

**MEETING
GLOVERTOWN
EVENTS COMMITTEE**

16. It was a consensus that Council meet with the Glovertown Events Committee on June 3, 2024 at 8:00 pm.

ACCESSIBILITY PLAN

17. It was a consensus that Deputy Mayor Gordon, Councillor Blackwood Jr. and Pam Thornhill, EDO/Recreation Director form Accessibility Committee along with 4 or 5 members of the community. Council to submit names of locals they would like to see on the Committee.

Regular Council Meeting #145593-749 of The Glovertown Town Council held in Council Chambers on May 29 2024 at 7:30 PM.

**RFP - MUNICIPAL
PLAN/ DEVELOPMENT
REGULATIONS**

18. Moved by Councillor Arnold and seconded by Councillor Whelan that Council approve the RFP final document and Town Manager proceed with call for bids from 3 consultants.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

SPEED BUMPS

19. It was a consensus that Council store speed bumps until required.

**50 PLUS CLUB -
COMMITTEE**

20. It was a consensus that Deputy Mayor Gordon, liaison with the 50 Plus Club, meet with Marilyn Fradsham to discuss Dementia Friendly Community.

**COMMUNITY
CALENDAR**

21. It was a consensus that Council prepare a Google Calendar to integrate with Town website.

**STUDENT
INTERVIEWS**

22. It was a consensus that Mayor Churchill, Deputy Mayor Gordon and VIC attendant interview applicants for summer student positions next week 3:15-5:00 pm.

**PRECONSTRUCTION
MEETING NW BROOK
BRIDGE**

23. It was a consensus that available councillors attend the NW Brook Bridge preconstruction meeting on Friday morning May 31, 2024 at 10:00 am.

**BBQ RECREATION
BUILDING**

24. Moved by Councillor Whelan and seconded by Councillor Blackwood Jr. that the Town Manager be authorized to purchase a BBQ from a local business, up to a maximum of \$600.00.

In favour: Mayor D. Churchill, Deputy Mayor Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

**ELAINE BURDEN
LAWN**

25. It was a consensus that in response to letter from Elaine Burden received May 22, 2024, Mrs. Burden to be advised that her lawn will be repaired with sods as per policy. Unfortunately, the request to relocate service lines cannot be granted.

**LETTER - ANDY
POOLE**

26. It was a consensus that in response to email from Andy Poole, Adventure Bike Club dated May 27, 2024, Council will provide a suitable location for their summer student; possible options are the Visitor Information Centre or Glovertown Arena.

**PROCLAMATION -
JUNE PRIDE MONTH**

27. Moved by Councillor Whelan and seconded by Deputy Mayor Gordon that the Town proclaim the month of June as Pride Month in Glovertown. The Mayor to sign the proclamation and the Pride flag be flown.

In favour: Mayor D. Churchill, Deputy Mayor Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

Mayor Churchill declared conflict of interest on next matter discussed and left the table

CHEQUE REGISTER
“A”

28. Moved by Councillor Arnold and seconded by Councillor Blackwood Jr. that the cheque register be approved as presented.

In favour: Deputy Mayor Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

Mayor Churchill returned to table

Councillor Arnold declared conflict of interest on next matter discussed and left the table

CHEQUE REGISTER
“B”

29. Moved by Councillor Whelan and seconded by Councillor Mackey that the cheque register be approved as presented.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Arnold returned to table

Regular Council Meeting #145593-749 of The Glovertown Town Council held in Council Chambers on May 29 2024 at 7:30 PM.

ADJOURNMENT

30. Moved by Councillor Arnold and seconded by Councillor Whelan that the meeting adjourn.

In favour: Mayor D. Churchill, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry.

Opposed: 0

Abstaining: 0

Motion Carried

Meeting adjourned at 8:50 pm

Mayor Churchill

Joanne Perry, Town Clerk