

Councillors Present: Mayor Churchill
Deputy Mayor Gordon
Councillor Arnold
Councillor Mackey
Councillor Blackwood Jr. (Zoom)
Councillor Whelan
Councillor Burry

Staff Present: Chantal Smart-Lynch, Town Manager
Joanne Perry, Town Clerk

Visiting Groups: Gordon Genge

MINUTES

1. Moved by Councillor Mackey and seconded by Deputy Mayor Gordon that the minutes of Regular Council Meeting held on August 13, 2025 be adopted as presented.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

MINUTES

2. Moved by Deputy Mayor Gordon and seconded by Councillor Mackey that the minutes of Council Meeting held on August 20, 2025 be adopted as presented.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

MINUTES

3. Moved by Councillor Arnold and seconded by Deputy Mayor Gordon that the minutes of Council Meeting held on August 20, 2025 be adopted as presented.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

Deputy Mayor Gordon, Councillors' Mackey, Blackwood Jr., Burry and Whelan declared conflict of interest on the next matter and left the table.

The following motions are ratification from Closed Meeting held on August 20, 2025.

**BIKE SHED ESTIMATE 4.
TOWN CENTRE
PHASE III**

- Moved by Councillor Arnold and seconded by Mayor Churchill that pre-tender, Mills & Wright revisit the bike estimates to reduce cost of building estimate.

In favour: Mayor D. Churchill and Councillors C. Arnold

Opposed: 0

Abstaining: 0

Motion Carried

**TENDER TOWN
CENTRE PHASE III**

5. Moved by Mayor Churchill and seconded by Councillor Arnold that Mills & Wright proceed with tender for the following:

base tender: Pavillion site
Old Mill site

Separate pricing for bike shed and Old Mill trail with the ability to remove from project depending on tender prices.

In favour: Mayor D. Churchill and Councillor C. Arnold

Opposed: 0

Abstaining: 0

Motion Carried

**RIVERSIDE TRAIL
TOWN CENTRE III**

6. It was a consensus that Riverside Trail be removed from the tender.

**ADDITIONAL
FUNDING TOWN
CENTRE PHASE III**

7. It was a consensus that contact be made with all funding parties to discuss additional funding requirements.

Deputy Mayor Gordon, Councillors' Mackey, Blackwood Jr., Burry and Whelan returned to table

Regular Council Meeting #145620-777 of The Glovertown Town Council held in Council Chambers on August 27, 2025 at 7:30 PM.

MINUTES

8. Moved by Councillor Mackey and seconded by Councillor Whelan that the minutes of the Dangerous & Unsightly Properties Committee Meeting held on August 20, 2025 be adopted as presented.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

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RECOMMENDATIONS 9. Moved by Councillor Mackey and seconded by Deputy Mayor Gordon that recommendation #1 & 3-8 be approved as presented.
#1 & 3-8 DANGEROUS
& UNSIGHTLY
PROPERTIES
COMMITTEE

1. **Kevin Holloway**, 54 Angle Brook Road - letter be sent giving him until September 30, 2025 to have vehicles removed from site. Prior to winter season, house must be secured on the foundation and enclosed to ensure safety.
3. **Stella Wells**, 45 Riverside Road East - formal removal order be sent subject to inspection confirming that dwelling is unstable.
4. **Harvey Saunders**, 97 Main Street North - letter be sent giving 30 days to have the property cleaned up and old burnt porch removed.
5. **Kenny Ash**, shoreline Main Street North - inspect the site and if necessary reach out to Kevin Gordon for clean up.
6. **Greg Wyatt**, 175 Main Street South - letter be sent giving 30 days for cleanup and restoration
7. **Est. of Gordon (Jim) Burden**, 51 Bayview Heights - 1st letter be hand delivered (returned by mail)
8. **Tom Tokarawitz**, 6 Station Road - two letters be sent
 1. Tax sale
 2. 30 days for restoration on removal

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Whelan declared conflict of interest on next matter discussed and left the table

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RECOMMENDATIONS
#2 DANGEROUS &
UNSIGHTLY
PROPERTIES
COMMITTEE

10. Moved by Councillor Mackey and seconded by Deputy Mayor Gordon that recommendation #2 be approved as presented.

2. **Alex Stewart**, 2 Pinetree Road - that letter be sent giving 30 days for removal or restoration and clean up of property.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Whelan returned to table

MEETING

11. It was a consensus that Dangerous & Unsightly Property Committee meet prior to Council Meeting of September 24, 2025.

VISITING GROUPS

12. Gordon Genge was present to discuss the brook side

PLACEMENT OF
TABLES AND
BENCHES ETC.
BROOKSIDE MAIN
STREET NORTH

13. It was a consensus that the development of a green space along the brook side on Main Street North. i.e. table, benches, etc. be deferred for consideration during 2026 Budget preparation.

TOMORROW'S
TOWN'S TOUR

14. It was a consensus that item "c" on deferred business, Hosting Tomorrow Tour in Your Town, be removed from the meeting agenda.

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**APPLICATION
MICHELLE ORAM
AIRBNB 19
ALEXANDER
CRESCENT**

15. Moved by Councillor Arnold and seconded by Councillor Blackwood Jr. that as per application dated June 17, 2025, a permit be approved for Michelle Oram to operate an airbnb from residence at 19 Alexander Crescent, subject to Service NL approval and advertising.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

**LETTER AND
APPLICATION
STEPHEN AND
MILLICENT HICKS -
MAIN STREET NORTH**

16. Moved by Councillor Mackey and seconded by Councillor Whelan that Scott Murphy, surveyor, be engaged to restake the pins for the property the Town purchased from NLHC. The letter and application from Stephen and Millicent Hicks be referred to Public Works and Lands Committee.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Burry declared conflict of interest on next matter discussed and left the table

**FALL CLEAN UP
WEEK**

17. It was a consensus that decision to have fall clean up week be deferred to next Council meeting.

Councillor Burry returned to table

**TRANSITIONAL
AUTHORIZATION
WASTE WATER**

18. Moved by Deputy Mayor Gordon and seconded by Councillor Whelan that Council engage in partnership with Environment and Climate Change Canada to proceed with applying for Transitional Authorization that would provide an extension until the end of 2030 or 2040 to complete upgrades and meet the effluent standards under the Federal Wastewater Systems Effluent Regulations.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

**CHLORINATION
BUILDING TENDER**

19. Moved by Councillor Blackwood Jr. and seconded by Councillor Whelan that Council move forward with tender call for the Chlorination Building project #2302546, 17-GI-23-00010, being that the drawings are under final review by Municipal Infrastructure and should be ready for tender in the upcoming days, according to the project engineer from Allnorth (consultants).

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried.

NORTHWEST BROOK 20
BRIDGE WING WALL

It was a consensus that the explanation and timeline of the Project #17-RNC-22-0005 Northwest Brook Bridge Replacement given by Meridian Engineering is acceptable to the Town in that the contractor (Rock Construction) managed to construct the three wing walls to a minimum acceptable standard. Furthermore, the Town does require a letter from Meridian Engineering indicating that all wing walls have been designed correctly and have been inspected and are acceptable for the design intent.

TURN-A-ROUND
JANES AVE.

21. Moved by Councillor Mackey and seconded by Councillor Whelan that Scott Murphy, land surveyor, establish the boundaries and Council proceed with work to reinstate the turn-a-round at end of Janes Ave; as per Section 48 permit from Department of Environment Water Resources Division. If necessary, the RCMP to be contacted to ensure safety of our Town staff while work is being done.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

EMAIL RE: GUARDIAN22.
OF RECOVERY

It was a consensus that email be filed.

QUOTE PLAY POWER 23.
CANADA -
PLAYGROUND
STRUCTURE

It was a consensus that quote from Play Power Canada for new playground structure be referred to Budget Committee for consideration during 2026 Budget preparation.

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**MEMBERSHIP
WOODEN BOAT
MUSEUM**

24. Moved by Councillor Whelan and seconded by Deputy Mayor Gordon that Council renew its \$30.00 annual membership to the Wooden Boat Museum.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

**DONATION
CANADIAN CANCER
SOCIETY BREAST
CANCER CAMPAIGN**

25. Moved by Councillor Whelan and seconded by Councillor Mackey that Council donate \$100.00 to the Canadian Cancer Society Breast Cancer Campaign.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

**PIERCY HOLLOWAY
DITCH- RALPH'S
ROAD**

26. It was a consensus that the letter from Piercy Holloway dated August 22, 2025 re: french drain Ralphs Road be referred to Public Works Committee.

**PUBLIC WORKS
COMMITTEE
MEETING**

27. It was a consensus that Public Works Committee meet on September 3, 2025 at 7:00 pm.

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EMAIL BLACKMORE 28. It was a consensus that in response to email from
LAW RE: ASPEN Blackmore Law Office dated August 26, 2025,
VALLEY LANE Council's position remain the same. For a compliance letter for 3-7 Aspen Valley Lane, the Town is unable to issue. The travel trailer located on the property is non-compliant and is to be removed.

DECLARE PRIDE 29. Moved by Councillor Whelan and seconded by Deputy
MONTH JUNE Mayor Gordon that the month of June annually be
ANNUALLY declared Pride Month in Glovertown.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

TOWN MANAGER 30. It was a consensus that the Town Manager reach out for
JOB EVALUATION information regarding guidelines and procedure other towns use for evaluation of staff.

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CHEQUE REGISTER
“A”

31. Moved by Councillor Arnold and seconded by Deputy Mayor Gordon that the cheque register “A” be approved as presented.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Burry declared conflict of interest and left the table

CHEQUE REGISTER
“B”

32. Moved by Councillor Blackwood Jr. and seconded by Councillor Arnold that the cheque register “B” be approved as presented.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey E. Blackwood Jr. and P. Whelan

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Burry returned to table

Councillor Blackwood Jr., and Mackey declared conflict of interest on next matter discussed and left the table

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CHEQUE REGISTER

“C”

Moved by Councillor Arnold and seconded by Councillor Whelan that the cheque register “C” be approved as presented.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Blackwood Jr., and Mackey returned to the table

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33.

ADJOURNMENT

34. Moved by Councillor Arnold and seconded by Deputy Mayor Gordon that the meeting adjourn.

In favour: Mayor D. Churchill, Deputy Mayor C. Gordon, Councillors C. Arnold, R. Mackey, E. Blackwood Jr., P. Whelan and C. Burry

Opposed: 0

Abstaining: 0

Motion Carried

Meeting adjourned at 9:40 pm

Mayor Churchill

Joanne Perry, Town Clerk