

Councillors Present: Mayor Churchill
Deputy Mayor Butt
Councillor Arnold
Councillor Mackey
Councillor Blackwood Jr.
Councillor Gordon

Staff Present: Chantal Smart-Lynch, Town Manager
Joanne Perry, Town Clerk

Visiting Groups: Wayne Briffett, East-Glo
Ted Feltham

MINUTES

1. Moved by Councillor Blackwood Jr. and seconded by Councillor Gordon that the minutes of Regular Council Meeting held on November 26, 2025 be adopted as presented.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt,
Councillors C. Arnold, R. Mackey, E.
Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

MINUTES

2. Moved by Councillor Arnold and seconded by Councillor Gordon that the minutes of Public Works Committee Meeting held on December 1, 2025 be adopted as presented.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt, Councillors C. Arnold, R. Mackey, E. Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Blackwood Jr. and Mackey declared conflict of interest on next matter discussed and left the table

RECOMMENDATION
PUBLIC WORKS
COMMITTEE - SUB-
DIVISION LOTS
ANGLE BROOK ROAD

3. Moved by Councillor Gordon and seconded by Councillor Arnold that the following recommendation be approved:

#1 - Request the approved as-builts for the lots

#2 - Send a copy of the Permit to Construct WS5247 to East-Glo and Stephen Ryan

#3 - Request the Completion Report (Appendix B to The Permit to Construct)

In favour: Mayor D. Churchill, Deputy Mayor L. Butt, Councillors C. Arnold, and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

**ADDITIONAL
INFORMATION -
ANGLE BROOK ROAD
WATER & SEWER**

4. It was a consensus that Town Clerk have another search of files for photos and additional information regarding water & sewer Angle Brook Road. Wayne Briffett to have a look in his files for copy of Completion Report approved by Department of Environment.

Councillor Blackwood Jr. and Mackey returned to the table

**LANDS COMMITTEE
PROPOSED
DEVELOPMENT MAIN
STREET NORTH -
STEVE & MILLICENT
HICKS**

5. Moved by Councillor Blackwood Jr. and seconded by Councillor Mackey that in response to development request from Steve & Millicent Hicks, they are to be advised that based on information from Scott Murphy, local land surveyor, which indicates no current reserved road. We ask that they please provide alternate plan for access.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt, Councillors C. Arnold, R. Mackey, E. Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

Regular Council Meeting #145627-784 of The Glovertown Town Council held in Council Chambers on December 10, 2025 at 7:30 PM.

LANDS COMMITTEE - 6.
ANDREW JANES

Moved by Councillor Blackwood Jr. and seconded by Councillor Mackey that in response to request from Andrew Janes to purchase 4m of adjacent property lot #21 and lot #23 on Future Street and MacDonald Place (see attached sketch) \$5000.00 + HST to include Deed of Conveyance and survey.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt, Councillors C. Arnold, R. Mackey, E. Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

VISITING GROUP

7. Wayne Briffett and Ted Feltham were present to support letter from East-Glo regarding water and sewer connection on Angle Brook Road.

**APPROVAL TO
BORROW - 2026
CHEVROLET
SILVERADO PICKUP
TRUCK**

8. Moved by Councillor Blackwood Jr. and seconded by Councillor Arnold that the Town of Glovertown borrow from the Scotiabank the sum of \$65,069.93 for the purchase of 2026 Chevrolet Silverado Pickup Truck. Fixed interest rate of 4.48%, a term of 5 years, amortization period of 5 years.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt, Councillors C. Arnold, R. Mackey, E. Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

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**LETTER RE: 24
HOUR
SNOWCLEARING
OPERATIONS**

9. Moved by Councillor Mackey and seconded by Councillor Blackwood Jr. that letter be written to Lloyd Parrot, MHA and Barry Petten, Minister of Transportation seeking their assistance in securing 24 hour snowclearing on the TCH from Eastport junction to Gander. Letter to include communities on the Peninsula.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt, Councillors C. Arnold, R. Mackey, E. Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

ATIPP TRAINING

10. It was a consensus that virtual ATIPPA Training be placed on deferred business.

**CARL GOULDING
CHRISTMAS
TOURNAMENT PAM
THORNHILL,
EDO/RECREATION
DIRECTOR**

11. Moved by Councillor Arnold and seconded by Councillor Gordon that Pam Thornhill, EDO/Recreation Director be paid overtime hours for working at the Arena on December 27, 2025 for the collection of registration at the Carl Goulding Christmas Hockey Tournament.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt, Councillors C. Arnold, R. Mackey, E. Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

**SNOW GROOMING
KDMP**

12. It was a consensus that the KDMP walking trail be groomed for the 2025/2026 winter season as weather conditions and resources allow.

**LETTER - VENTURE
CREDIT UNION TOWN
CENTRE LIGHT POLE**

13. It was a consensus that the letter from the Venture Credit Union regarding concerns over the placement of the Town Centre lamp post be referred to the Public Works Committee.

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**LETTER- FIRE
RESCUE**

14. It was a consensus that in response to letter from Glovertown Fire Rescue dated December 9, 2025 regarding snowclearing procedures for all fire buildings, the Public Works staff to be reminded of the requirement for snowclearing and to continue as per past practice.

**ANDY POOLE
ADVENTURE BIKING
SEPTIC APPROVAL
BIKE HUB**

15. Moved by Councillor Gordon and seconded by Deputy Mayor Butt that in response to email from Andy Poole, Adventure Biking Program; Council will approve a Government approved septic system for the bike hub at the recreation grounds.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt, Councillors C. Arnold, R. Mackey, E. Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

**PROCLAMATION
NATIONAL 211 DAY
FEBRUARY 11, 2026**

16. Moved by Councillor Blackwood Jr. and seconded by Councillor Gordon that Council proclaim February 11, 2026 as National 211 Day in Glovertown and the Mayor sign the proclamation accordingly.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt, Councillors C. Arnold, R. Mackey, E. Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

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17-CHIF-26-00008
OUTFALL
REPLACEMENT

17. Moved by Councillor Mackey and seconded by Councillor Arnold be it resolved that, we the Ultimate Recipient Town of Glovertown accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter date 4TH day of December, 2025, Project number 17-CHIF- 26-00008 Project name Outfall Replacement with a total project value of \$550,000.00. This Council agrees to provide the Ultimate Recipient share value of \$49,876.00 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of Town of Glovertown.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt,
Councillors C. Arnold, R. Mackey, E.
Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

APPOINT JOCELYN
GLOVER
GLOVERTOWN
EVENTS
COMMITTEE

18. Moved by Councillor Arnold and seconded by Councillor Blackwood Jr. that Council appoint Jocelyn Glover to the Glovertown Events Committee as per their recommendation.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt,
Councillors C. Arnold, R. Mackey, E.
Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

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**BALLFIELD
UPGRADES
FELTHAMS
CONSTRUCTION/
MERIDIAN
ENGINEER**

19. It was a consensus that Scott Smith, Meridian Engineering be asked to meet with Council to discuss final inspection results from the Ballfield Project.

**EATING DISORDER
AWARENESS WEEK**

20. Moved by Councillor Arnold and seconded by Councillor Gordon that Council declare the week of February 1-7, 2026 Eating Disorder Awareness Week and the Mayor sign the proclamation accordingly.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt, Councillors C. Arnold, R. Mackey, E. Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

**DEPT. OF
MUNICIPAL AND
COMMUNITY
AFFAIRS -
MANDATORY
ORIENTATION
TRAINING**

21. It was a consensus that Council, Town Manager and Town Clerk be registered for the virtual mandatory orientation training modules 1-4 and be advised of the dates.

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CHEQUE REGISTER 22. Moved by Councillor Arnold and seconded by Councillor **“A”** Blackwood Jr. that the cheque register “A” be approved as presented.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt, Councillors C. Arnold, R. Mackey, E. Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Arnold declared conflict of interest on next matter discussed and left the table

CHEQUE REGISTER 23. Moved by Councillor Mackey and seconded by Councillor **“B”** Gordon that the cheque register “B” be approved as presented.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt, Councillors R. Mackey, E. Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Arnold returned to the table

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ADJOURNMENT

24. Moved by Councillor Gordon and seconded by Councillor Arnold that the meeting adjourn.

In favour: Mayor D. Churchill, Deputy Mayor L. Butt,
Councillors C. Arnold, R. Mackey, E.
Blackwood Jr. and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

Meeting adjourned at 9:20 pm

Mayor Churchill

Joanne Perry, Town Clerk