

Regular Council Meeting #14564-800 of The Glovertown Town Council held in Council Chambers on August 26, 2026 at 7:30 PM.

Councillors Present: Acting Mayor L. Butt
 Acting Deputy Mayor C. Arnold
 Councillor R, Mackey
 Councillor S. Collins
 Councillor K. Gordon

Staff Present: Chantal Smart-Lynch, Town Manager
 Laura Moss, Acting Town Clerk
 Caitlin Janes, Temp. Administrative Assistant

MINUTES

1. Be it resolved that the minutes of Regular Council Meeting held on August 12, 2026 be adopted as presented.

Proposed by: Councillor K. Gordon
Seconded by: Councillor S. Collins

In favour: Acting Mayor L. Butt, Acting Deputy
 Mayor C. Arnold, Councillors R. Mackey,
 S. Collins and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

Regular Council Meeting #14564-800 of The Glovertown Town Council held in Council Chambers on August 26, 2026 at 7:30 PM.

MINUTES

2. Be it resolved that the minutes of Virtual Meeting with Mills & Wright held on August 25, 2026 be adopted as presented.

Proposed by: Councillor S. Collins

Seconded by: Acting Deputy Mayor C. Arnold

In favour: Acting Mayor L. Butt, Acting Deputy Mayor C. Arnold, Councillors R. Mackey, S. Collins and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

MINUTES

3. Be it resolved that the minutes of Permit Committee Meeting held on August 25, 2026 be adopted as presented.

Proposed by: Councillor S. Collins

Seconded by: Acting Deputy Mayor C. Arnold

In favour: Acting Mayor L. Butt, Acting Deputy Mayor C. Arnold, Councillors R. Mackey, S. Collins and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

Regular Council Meeting #14564-800 of The Glovertown Town Council held in Council Chambers on August 26, 2026 at 7:30 PM.

**PERMIT
COMMITTEE
RECOMMENDATION**

4. Be it resolved that recommendations of Permit Committee Meeting held on August 25, 2026 be approved as follows:

1. New application submitted with updated drawings and use of building
2. As per the Towns Water and Sewer By-Law; if the dwelling is a duplex or multi-unit each unit will require a separate water and sewer line extended from the main line
3. A per Town Policies, Standard and Regulations pertaining to subdivisions and road extensions, road extension shall be brought up to Town standards as well as water and sewer to end of property boundary line.
4. Fire hydrant and manhole installed if required
5. Business application required if rented as airbnb

Proposed by: Councillor R. Mackey

Seconded by: Acting Deputy Mayor C. Arnold

In favour: Acting Mayor L. Butt, Acting Deputy Mayor C. Arnold, Councillors R. Mackey, S. Collins and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

**PERMIT JASON
PICKETT 2-2
BEDROOM UNITS**

5. It was a consensus that the application from Jason Pickett dated August 26, 2026 for a 2-2 Bedroom nightly rental unit be deferred to next Council Meeting pending further information.

Regular Council Meeting #14564-800 of The Glovertown Town Council held in Council Chambers on August 26, 2026 at 7:30 PM.

FALL CLEAN UP

6. It was consensus that Fall Clean up be scheduled in October. Town Manager and Public Works Supervisor to review and set a date.

**PROPERTY
IMPROVEMENT
MEETING**

7. It was a consensus that Property Improvement Committee meet on September 2, 2026 at 7:00 pm.

**SPECIAL
ASSISTANCE
APPLICATION FOR
GRANT**

8. Be it resolved that Council approve the submission of an application for funding under the Special Assistance Application Grant for Wharf at Northwest Pond.

Proposed by: Councillor K. Gordon

Seconded by: Councillor R. Mackey

In favour: Acting Mayor L. Butt, Acting Deputy Mayor C. Arnold, Councillors R. Mackey, S. Collins and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried.

**GLOVERTOWN WAR
MEMORIAL
REVITALISATION
PROJECT LIAISON**

9. It was a consensus that Council appoints Acting Mayor L. Butt as Glovertown War Memorial Revitalisation Project Liaison.

**GLOVERTOWN
WAR MEMORIAL
REVITALISATION
PROJECT -STAFF
INVOLVEMENT**

10. It was a consensus that Council appoint Recreation and Economic Development Officer Pam Thornhill assist the Glovertown War Memorial Revitalisation Committee with identifying applicable funding opportunities, grant applications, and relevant contacts, similar to the assistance provided to other organizations in town.

**HAZARDOUS WASTE
ASSESSMENT- OLD
FIRE HALL**

11. It was a consensus that quotes be obtained from contractors for the cost of completing the Hazardous waste Assessment associated with the demolition of the Old Fire Hall.

Regular Council Meeting #14564-800 of The Glovertown Town Council held in Council Chambers on August 26, 2026 at 7:30 PM.

TRAIL MEMORIAL PLAQUE

12. Be it resolved that Council approve the sale of memorial plaques for benches located along the new trail currently under construction, at a cost of \$250.00 each.

Proposed by: Acting Deputy Mayor C. Arnold

Seconded by: Councillor S. Collins

In favour: Acting Mayor L. Butt, Acting Deputy Mayor C. Arnold, Councillors R. Mackey, S. Collins and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

HUMAN RESOURCES MEETING

13. It was a consensus that Human Resources Committee meet on September 8, 2026 at 7:00 pm.

ACCOUNTS PAYABLE LISTING #1

14. Be it resolved that the accounts payable listing #1 be approved for payment in the amount of \$25,809.68.

Proposed by: Acting Deputy Mayor C. Arnold

Seconded by: Councillor R. Mackey

In favour: Acting Mayor L. Butt, Acting Deputy Mayor C. Arnold, Councillors R. Mackey, S. Collins and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Mackey declared conflict of interest on next matter discussed and left the table

Regular Council Meeting #14564-800 of The Glovertown Town Council held in Council Chambers on August 26, 2026 at 7:30 PM.

**ACCOUNTS
PAYABLE LISTING
#2**

15. Be it resolved that the accounts payable listing #1 be approved for payment in the amount of \$1,366.72.

Proposed by: Acting Deputy Mayor C. Arnold
Seconded by: Councillor S. Collins

In favour: Acting Mayor L. Butt, Acting Deputy Mayor C. Arnold, Councillors R. Mackey, S. Collins and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Mackey returned to the table.

ADJOURNMENT

16. Be it resolved that the meeting adjourn.

Proposed by: Acting Deputy Mayor C. Arnold
Seconded by: Councillor S. Collins

In favour: Acting Mayor L. Butt, Acting Deputy Mayor C. Arnold, Councillor R. Mackey, Councillors S. Collins and K. Gordon

Opposed: 0

Abstaining: 0

Motion Carried

Acting Mayor L. Butt

Laura Moss, Acting Town Clerk